

Republic of the Philippines  
**NATIONAL WAGES AND PRODUCTIVITY COMMISSION**  
Department of Labor and Employment  
Manila

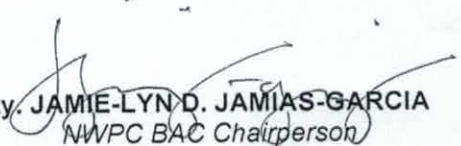
**INVITATION TO BID**

1. The National Wages and Productivity Commission (NWPC) hereby invites interested parties to buy by way of Public Bidding of one (1) lot on "**AS IS, WHERE IS**" basis the following **UNSERVICEABLE PROPERTIES** of the NWPC which consists of the following:

DESCRIPTION	LOCATION	FLOOR PRICE
Assorted CPU, Monitors, Keyboards, Mouse, UPS, Speakers, Printers, Notebook Computers, Two Way Radio, Cellular Phones, Head Set	NWPC Administrative Division, 2 <sup>nd</sup> Floor, DY International Building, San Marcelino corner Malvar Streets, Malate, Manila	P 9,000.00

2. No bid shall be allowed lower than the said floor price.
3. Upon payment of a non-refundable Bid Fee of Five Hundred Pesos (P500.00) at the NWPC, Cashiering Unit, interested bidders may get the bid documents, view and inspect the unserviceable properties at the NWPC Administrative Division with office address at 2<sup>nd</sup> Floor, DY International Building, San Marcelino corner Malvar Streets, Malate, Manila with telephone number 527-5171 / 527-5522 on 10-16 January 2018 (excluding Saturday, Sunday and Holiday), from 8:00 a.m. to 4:00 p.m.
4. Sealed bids will be received at NWPC Administrative Division on or before 9:00 a.m. of 18 January 2018. The Bidder (company owner) shall enclose in a sealed envelope the following:
- Fully-accomplished Bid Form
  - Bid Security in form of Cash or Manager's Check equivalent to ten percent (10%) of the total Bid Price;
  - Photocopy of the company's latest Mayor's Permit
  - Photocopy of the company's latest Annual Income Tax Return (BIR Form 1701), stamped "received by BIR or its duly accredited and authorized Institutions"/Tax Clearance or Certificate of Registration.
  - Latest notarized Special Power of Attorney (in case the duly authorized company representative is attending the public bidding).
5. The company owner or his/her duly notarized company representative must be present during the opening of the bids, otherwise, his/her envelope shall not be opened.
6. The bid shall be declared void if it does not comply with the requirements mentioned in item nos. 2, 3, 4 and 5. Prior to the issuance of the Notice of Award and to Proceed (NAP), the winning bidder shall present the original copy of the foregoing documents for validation.
7. Opening of bids will be held on 18 January 2018, at exactly 9:30 a.m. at the NWPC Conference Room, 2<sup>nd</sup> Floor, DY International Building, San Marcelino corner Malvar Street, Malate, Manila.
8. The bond will be returned to the non-winning bidder/s right after the award.
9. The ten percent (10%) bond shall be forfeited if the full price is not paid by the winning bidder within the prescribed period stated in the NAP.
10. Upon payment of the full price, the winning bidder shall be the recipient of the unserviceable properties and is required to haul the same within seven (7) working days. Bidder who has environment-friendly facilities and manner of recycling/disposal will be preferred.
11. This ITB will be posted in at least three (3) public places in the locality and at the NWPC Intranet and Website. The NWPC reserves the right to reject any or all the bids with or without cause, to annul the bidding process, to waive any defect in them and to award the bidder whose bid is the most advantageous to the government.

Manila, January 08, 2018.

  
Atty. **JAMIE-LYN D. JAMIAS-GARCIA**  
NWPC BAC Chairperson



